

BETLEY, BALTERLEY & WRINEHILL NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting of 11th May 2017

97. PRESENT:

Peter Ainsworth, Richard Head.
Gwyn Griffiths.

98. APOLOGIES

John Bailey, Robert Bettley-Smith, Seb Daly, Mick Padmore.

99. MEETING

In view of the poor attendance, which seemed to be linked to an e-mail glitch which had meant that notice of the meeting had not reached a number of members, it was agreed that the meeting should be adjourned to Thursday 25th May.

Minutes of the meeting of 25th May 2017

100. PRESENT:

Peter Ainsworth, John Bailey, Joe Berman, Jane Corfield, Mandy Davenport, Richard Head, Dennis Morris, Mick Padmore.
Gwyn Griffiths.

101. APOLOGIES

Robert Beddis, Robert Bettley-Smith, Michael Covell, Seb Daly, Tricia Gee.

102. MINUTES

The Minutes of the April meeting were approved as a true record and signed by the Chairman.

103. QUESTIONNAIRE

103/1 John Bailey had provided a summary of responses to the Questionnaire.

The draft was felt to be impressive but JB felt there needed to be a wider input to the conclusions drawn. In particular he requested help in analysing and summarising the 84 “other comments” to draw out any significant themes. Analysis had shown a lower response rate from Balterley (at 40/96) than elsewhere.

**ACTION POINT: Richard Head would review the “other comments”.
All members to consider the Introduction and to feed in any suggestions.**

103/2 It was important that the NP developed in parallel with the Local Plan process but shouldn't repeat Local Plan policies as this would be tautology. There was a need to be informed by a knowledge of Housing Need, both household formation from the existing population and ‘immigration’, including households with an existing connection to the parish. Policies included in the NP need to have a specific and local purpose.

The Group also needed to consider how it would integrate the completed questionnaire results with feedback from business/ group engagement and whether this should be separate or parallel.

ACTION POINT: Engagement with businesses/ community groups should be based on the following broad question: “In broad planning terms (i.e. Items 1 to 8 of the Draft Guidance Note) what would help or hinder sustaining or developing your business/ activity?”

103/3 The existing list of businesses/ groups needed to be loaded into a spreadsheet format to indicate :- Group, Contact Person, Response.

ACTION POINT: Jane Corfield to identify the key issues for business/ group engagement.

There would also need to be a question asking whether a successful business would remain in business in Betley or whether relocation might be necessary. It might also be the case that although the NP might not directly affect a business the process might highlight an issue on which the Group or the Parish Council might act as a conduit to the Borough or County Councils.

104. WORKING GROUPS: REPORTS & ACTIONS

104/1 Finance Sub-Group. Gwyn Griffiths to progress submission for 2017-18 Grant in accordance with the Draft circulated as amended.

104/2 Communication Sub-Group. Already discussed.

104/3 Planning Policy Sub-Group. Joe Berman would circulate a further version of the Introduction after revision next week. This would cover the Vision, Aims and Objectives of the NP and vigorous comment would be welcome.

104/4 IT/ Analysis Sub-Group. A manageable document setting out a plan of the village was required, to allow active consideration of matters such as the Village Envelope, the Conservation Area, Green Belt etc. It was likely that the County Council would be able to provide overlays for landscape, archaeology, conservation etc.

ACTION POINT: Mick Padmore to check whether NULBC can provide something suitable.

104/5 Housing Sub-Group. It was striking that there was 70%+ support for the idea of using/establishing a Rural Housing Trust. It was noted that everything hinged on establishing housing need via NULBC, Aspire etc.

There was a lengthy and detailed discussion on the current property mix in the parish and the balance between open market/ affordable/ low-cost/ social housing but no conclusion was reached.

104/6 Project Management Sub-Group. Progress was reasonably on schedule but it was important that the various Sub-Groups kept reviewing, updating and feeding back on progress. Much was dependent on the progress, or otherwise, of the NULBC Local Plan process.

105. ANY OTHER BUSINESS

Richard Head had presented a summary of progress on the NP to the Annual Electors' Meeting on 18th May.

106. DATE OF NEXT MEETING

Steering Group - Thursday 15th June 7.30pm.